



Course Management Process

Mrs. Sindi Mitchell



Purpose

Provide an outline on the Course
Management Process and how it affects
TASS



TOMA

MISSION: PLAN, COORDINATE, AND OVERSEE THE DOCUMENTING AND TRAINING MANAGEMENT OPERATIONS FOR U.S. ARMY COURSES CONDUCTED IN TRADOC SCHOOLS AND USAR/NGB SCHOOLS THROUGHOUT THE TASS REGIONS DURING PEACETIME AND MOBILIZATION.



Course Management

- Manage the Army Training Requirements Analysis System (TRAS) for all TRADOC courses
 - Individual Training Plan (ITP)
 - Program of Instruction (POI)
 - Course Administrative Data (CAD)
- Plan, coordinate and implement TRADOC portion of the Army Structure and Manning Decision Review (SMDR) for The Army
- Maintain TRADOC portion of the Army Training Requirements School System (TASS) (Active and Reserve Resources System (ATRRS) Active Army and Reserve Component) Schools databases for all TRADOC and Special Forces courses



Policies

Most up-to-date policies/policy memos (to include TR 350-70 and TP 350-70-8 can be found :

- <http://www-dcst.monroe.army.mil/tdaa/>



Definitions

- Course: complete series of instructional units (phases, modules, and lessons).
Example: BNCOCC
 - Phase 1 Common Core (2 weeks)
 - Phase 2 DL Phase (Technical)
 - Phase 3 Resident (Technical)
- Courseware: the actual instructional package (including content and technique).



Point

- TOMA manages DA-directed *courses*, to include DL courses and phases.
- ATSC distributes TASS Bn resident *courseware*, and DL for all compo.
- Proponent manages resident courseware.

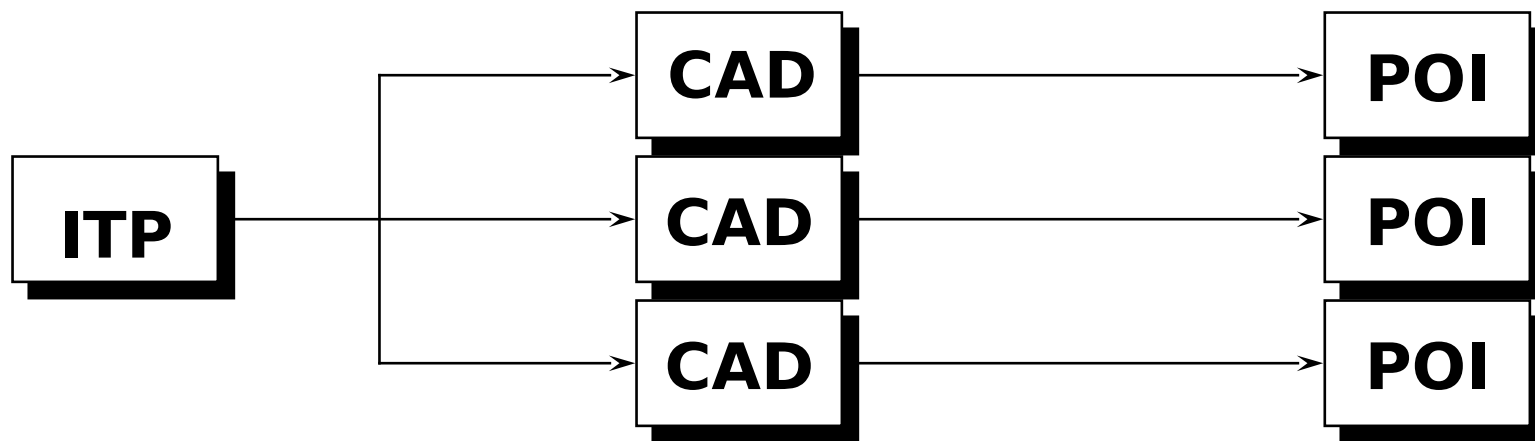


TRAS Document Interrelationships

5 YEARS +

36 MONTHS +

1 YEAR



Est tng need

Gen tng concept

Identify resources

Justification document

Individual courses

ATTRS file

Student input

Manpower resources

Individual courses

Detailed tng pgm

Validates resources

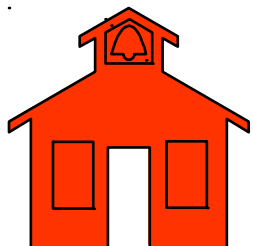
6/26/02

TASS Integration
Conference

8

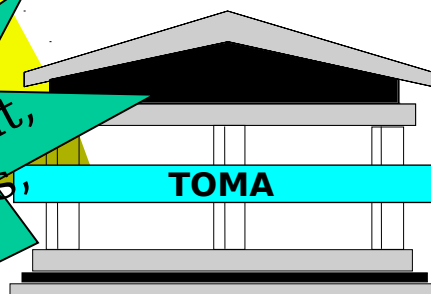


CAD/POI Validation



Proponent

- Initiates
 - Approves
 - Identifies
- Resource Requirements**



TOMA

Prior approval by
NGB/USARC for content,
resource implications,
and constraints

- Validates Resources
- Reviews overall training strategy
- Regulatory
- Ensures within policy and priorities
- Affordable

6/26/02

TASS Integration
Conference



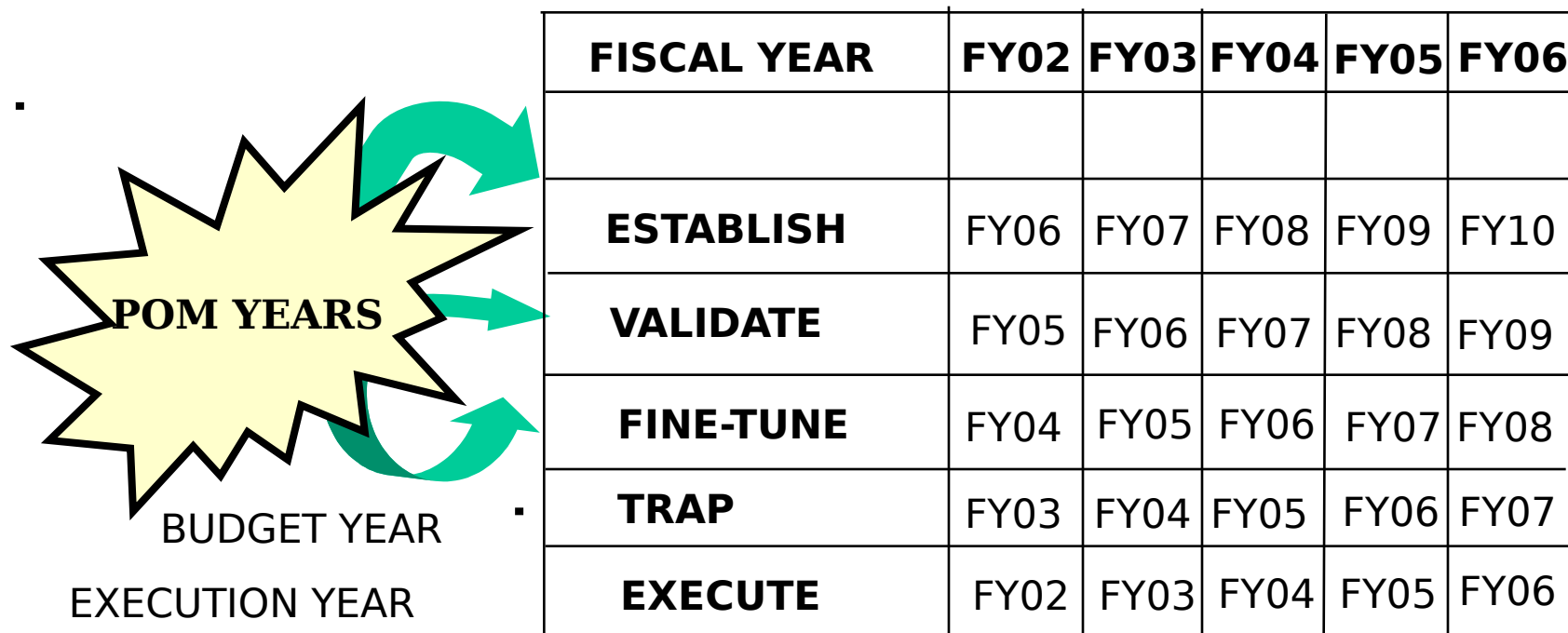
Documentation Process/Rqmts

- CAD and “14 questions” required three (3) years prior to Training Start Date
- Policy requirement for 14 questions identified in TRADOC Pam 350-70-8, and 28 Feb 01 Interim Policy
- **Before funds** and time are expended on DL courseware development, identify your strategy
- Document with a CAD and 14 questions, prior to courseware development
- Document with POI and updated 14 questions one (1) year prior to courseware implementation



SMDR Process

- Purpose: Validate Total Army training requirements and then reconcile those requirements into an affordable, acceptable, and executable training program.



6/26/02

TASS Integration
Conference

11



SMDR/ATRRS

DA
NGB
USARC



Identifies
Mission

SMDR

$CAD \times Msn = Req$

For TASS Bn courses
filtered through RTC
and NTCC

Resources

Match

Mission



ATRRS

TASS Bn "copies"
courses to train

TRADOC

Reviews
Recommendations Enters

6/26/02 master course data TASS Integration
Conference



Training
Locations



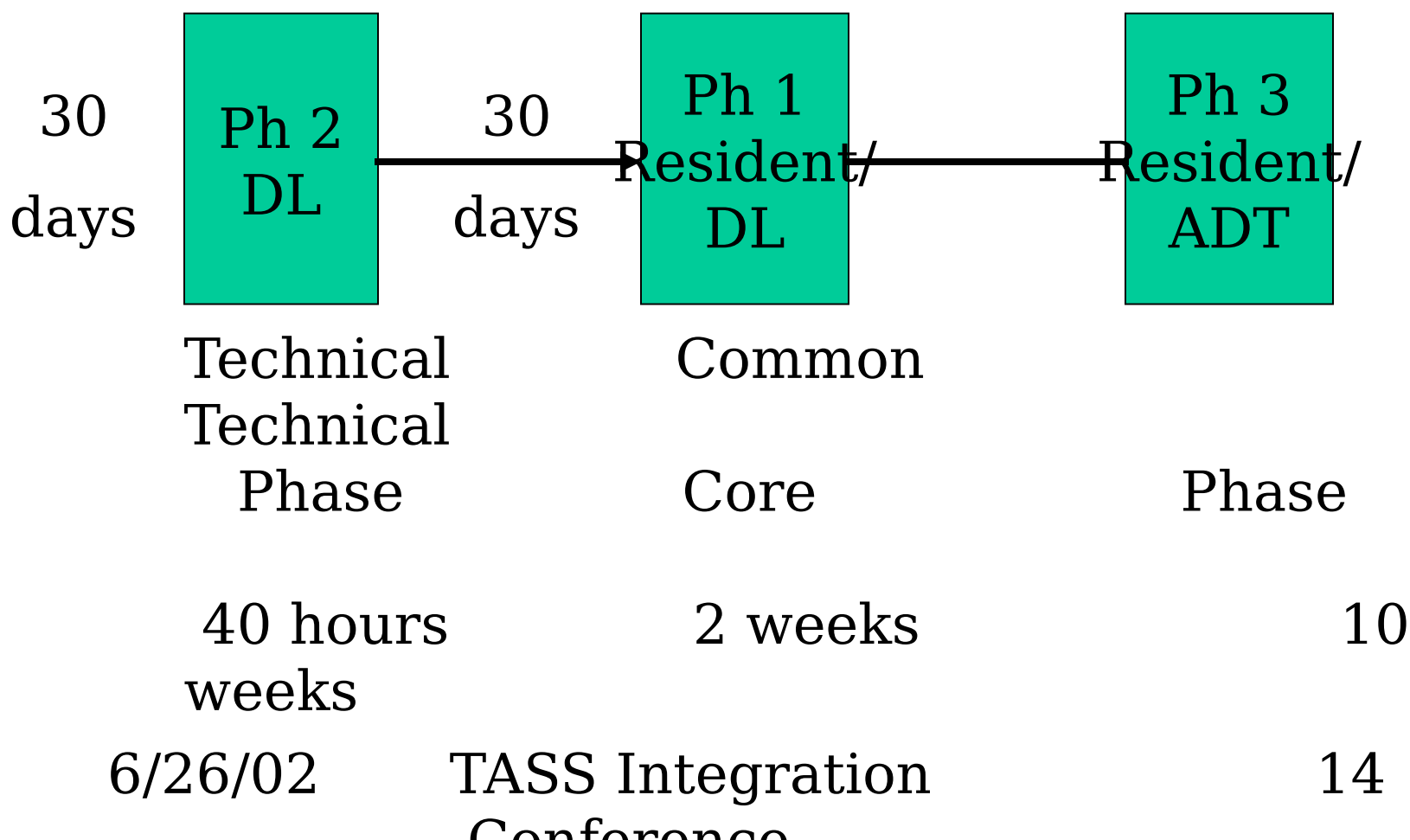
Training Paths

- Goal is to ensure soldiers meet the required gates through the phases.
- Proponents identify training path or phase sequence
- Proponent ensure students enrolled in a course be given a reasonable opportunity to complete.
- ANCOC/BNCOC with DL phase – confusion with the phase sequence of phases 2-1-3



Training Paths (Continued)

- ANCOC/BNCOC with DL phase (Example)





Training Paths (Continued)

- Proponents must limit phases: no more than three without TRADOC waiver
- 1059s produced after each phase
- Neither 1059 nor school developed completion certificate will identify DL vice resident instruction as the method of completion. (IAW DA message)



Conclusions

- Proponents identify the strategy for training early in the process
- Proponents limit number of phases
- Training locations identify courses needed and “copy” from master list early
- Input agencies identify requirements early



Points of Contact

COL Troy L. Lovett, Director, TOMA

LOVETTTTL@MONROE.ARMY.MIL

(757) 788-4361 (DSN 680-)

Mr. Robert Vault, Acting Ch, Pgms
Div

VAULR@MONROE.ARMY.MIL

(757) 788-2771 (DSN 680-)

Mrs. Bonnie Ness, Chief, Pgms Br

NESSB@MONROE.ARMY.MIL

(757) 788-2732 (DSN 680-)